

## EAST MELBOURNE HISTORICAL SOCIETY INC (A0039026Z)

### NOTICE OF ANNUAL GENERAL MEETING

The Twentieth Annual General Meeting of East Melbourne Historical Society Inc will be held as follows:

**Date:** Wednesday 21 October 2020

**Time:**

**Place:** This meeting will be held online via Zoom

#### **Business:**

1. To confirm the Minutes of the 20th Annual General Meeting held on 16 October 2019.
2. To receive and consider the Annual Report of the Committee for the year ended 30 June 2020.
3. To receive and consider the Financial Statements of the Society for the year ended 30 June 2020.
4. To elect a President, Vice-President, Secretary, Treasurer, Membership Administrator and four ordinary members of the Committee to hold office until the next Annual General Meeting of the Society.
5. To set the Annual Subscription payable by members of the Society for the year ending 31 December 2021 at \$30.00, payable by 31 January 2021.

#### **NOTES:**

**Elections:** Nominations are called for election to the above positions. A Nomination Form to be used for the nomination of each candidate for election is with this notice of meeting.

**Proxies:** A member may appoint another member as his or her proxy to speak and vote on his or her behalf at the annual general meeting. A Proxy Form to be used to appoint a proxy to act on behalf of a member at the annual general meeting is with this notice of meeting.

**Zoom Meeting:** This meeting will be conducted online via Zoom. A member can participate in the meeting by taking the following steps:

- (a) download and install the Zoom app if you have not previously done so. This involves opening an account, but a free account will suffice. You will need to provide an email address and create a password, to be used to sign-in to the meeting;
- (b) provide the Society ([administrator@emhs.org.au](mailto:administrator@emhs.org.au)) with your current email address unless you are confident that it already is held by the Society. The Society will send an email to all members for whom it has an email address inviting them to participate in the meeting;
- (c) accept the invitation;
- (d) a few minutes before the meeting, open your Zoom app and sign-in;
- (e) click on the link in your email invitation to join the meeting.

If you would like to participate, but not via Zoom, you can appoint a proxy to participate on your behalf via Zoom. A form for the appointment of a proxy is with this notice.

Sylvia Black, Secretary, telephone 9417 2037  
September 2020